

## CALL

### **For developing training modules for civil society organisations and providing professional/training services according to the modules**

The Consortium implementing the “Commitment to Constructive Dialogue” project (hereinafter “Project Consortium”) announces a call for **developing training modules for civil society organisations and providing professional/training services according to the modules.**

#### **About the “Commitment to Constructive Dialogue” Project**

The “Armenian Lawyers’ Association” NGO, the lead organisation, and the partner organisations “International Centre for Human Development” NGO, “SME Cooperation Association” NGO, “Communities Association of Armenia”, “Armenian Centre for Democratic Education-CIVITAS” NGO (members of CSO Anti-Corruption Coalition of Armenia) and “Agora Central Europe”, a Czech NGO, are implementing the “**Commitment to Constructive Dialogue**” project, which aims at reinforcing civil society voice and dialogue with the government.

The activities started in December 2016 and are implemented with the financial support of the European Union (EU) for a duration of 34 months. The overall objective of the Action is to enhance the influence of CSOs on the public policy process, and the specific objectives are to strengthen the ability of CSOs to build coalitions and focus on constructive and strategic policy engagement with local and central government partners.

In order to ensure long-term institutional mechanisms for CSO capacity building, a leading higher education institution from the sector, with relevant professional experience and experts to develop the project **planned training modules for civil society organisations (CSOs), as well as to organise and conduct the trainings according to the modules**, will be selected through this call. After the trainings, the CSO representatives will receive certificates of completion. Aiming to ensure the sustainability of trainings, after the end of the course the selected higher education institution (HEI) should continue the practice of permanently holding such training courses for CSOs on the paid basis, as **developed for CSOs in the scope of this project and adjusted according to recommendations.**

#### **Cooperation with Other Projects**

Aiming at comprehensive and continuous development of CSOs’ capacities, the Project collaborates with the “Bridge for CSOs” project funded by the EU and implemented by the Armenian General Benevolent Union and the Eurasia Partnership Foundation. The “Bridge for CSOs” project gives the Armenian diaspora an opportunity to support the development of Armenian CSOs. As a logical consequence of this initiative, a call on preparation of a certified package of CSO management trainings and their implementation will be announced in the scope of this cooperation.

#### **Terms of Reference**

The selected university should conduct trainings for CSOs from Yerevan and the regions to strengthen the ability of CSOs *to conduct monitoring of public budget allocations and policy implementation; identify the most important issues for the development of public policies; analyse and develop public policies to solve these issues; to build coalitions and focus on constructive and strategic policy engagement with local and central government partners.* The training course will consist of two modules:

## **The First Module of the Training Course**

Duration of the first module of the training course is 5 days, 8 hours each day. The first phase of the training course will start on 20 November, 2017 and will end in February, 2018. 7 groups of CSOs shall participate in the first stage of the training. Each group shall consist of up to 15 representatives of CSOs.

A total of 100 CSO representatives shall participate in the training. It is expected that 60 participants will come from Shirak, Lori, Tavush, Gegharkunik, Syunik and Vayots Dzor marzes, and the remaining 40 will be from Yerevan and nearby regions.

The HEI selected through this call shall teach the participants the following four main topics in the scope of the first module of the training course:

- 1. Monitoring of public budget allocations and policy implementation;**
- 2. Identification of public policy issues, evidence-based policy development and analysis, public policy implementation;**
- 3. Development of CSO-Government and CSO-Local Government Dialogue;**
- 4. CSO coalition building and development.**

After the completion of the training course, participants must have the skills of the entire process of developing and building coalitions, so that after the completion of the course they are able to create coalitions individually. All skills and topics taught should be correlated with each other.

## **The Second Module of the Training Course**

The second module of the training course will be held in March 2018 for the coalitions of CSOs. The duration of the second module of the training course will be 5 days, 8 hours each day. Representatives of 20 CSOs shall participate in the training course.

In the scope of this module of the training course the participants shall pass advanced training on the topics of **Evidence-Based Policy Development and Analysis** and **Development of Sustainable and Constructive CSO-Government Dialogue**. The HEI must conduct the advanced training, applying the skills and tools required for the development of effective public policies and carrying out analysis, as well as for the organisation of campaigns for the protection of public policies, using all the possible mechanisms.

The HEI shall provide to the Project Consortium interim and final reports on each module of the trainings conducted, including the details about the participating organisations and their representatives, the number, age and gender of the participants, as well as other pieces of information, as requested by the Project Consortium.

HEIs operating in the Republic of Armenia can participate in this call.

The interested entities shall submit the application package as specified by this call for the Project Consortium to assess applicants' compliance with the requirements for participation in this call.

### **Application documents must include:**

- A letter from the management of the HEI to the Project Consortium verifying that the institution has all the capacities and resources (infrastructure, human, organisational, expert

- resources and experience of cooperation with CSOs that have similar abilities, etc.) to provide similar services;
- A brief (not exceeding 10 pages) summary of content and methodology of the 5-day training courses of the first and second modules;
  - CV/Resume of the experts that shall develop the content of the training course and conduct trainings;
  - Information about the training facility/area, catering, as well as provision of accommodation for the participants from the regions;
  - Total cost of the service and the budget (budget lines);
  - Examples of previous similar experience if available.

Bids must be submitted by **6 November 2017, 6:00pm**, at the following address: 7 Nalbandyan Str., Suite 2, Yerevan (entrance from the yard).

The package should be in the Armenian language; the application documents should be placed in a sealed envelope, signed and stamped by the authorised representative of the HEI.

For clarifications on documents required for participation in the call please contact Mr. Artak Saribekyan, Chairman of the Purchase Committee of the Armenian Lawyers' Association, at the number +37410 58 02 98.

The bids will be opened on **7 November 2017**.